

**SECTION A
INVITATION TO BID**

A-01. Sealed Bids from Contractors will be received by the **Polk County Board of Education, Cedartown, Georgia**, Owner, in the **Polk County Board of Education, 612 South College Street, Cedartown, Georgia, 30125**, until **3:00 P.M.** prevailing time on **June 3, 2019** for the construction of the **Cedartown High School Hvac Modifications**. Those bids will then be publicly opened and read. .

A-02. The project consists of the Hvac Modifications (replacement) to the Cedartown High School. Work includes the removal of the existing roof top Hvac units and the replacement of the system with new unit.

A-03. Bids must be submitted on the proper Bid Forms (include all required attachments). Bids received after the designated times and/or without the required attachments will not be considered. No oral, telephonic, telegraphic, facsimile, or written modification to the Bid will be considered after bid time. No bid may be withdrawn for a period of 60 days after time and date of opening. The Owner reserves the right to reject any or all bids and to waive technicalities and informalities.

A-04. It is the Owners intent to award the project to a single firm which will act as the General Contractor responsible for coordinating the work of all trades and ensuring the entire project is completed as scheduled. The Contract, if awarded, will be on a lump sum basis to the lowest responsive and responsible Bidder.

A-05. There will be a Non-Mandatory Pre-Bid Meeting at **3:00 P.M on May 20, 2019** at the Polk County Board of Education, 612 South College Street, Cedartown, Georgia 30125. Bidders are encourage, but not required to attend.

A-06. Bid Documents may be reviewed and/or obtained at the offices of James W. Buckley & Associates, 423 Pine Avenue; Albany, Georgia 31701; Phone: (229) 883-4698 or Fax: (229) 883-0936 or E-Mail: rmb@jwbuckley.com. Electronic documents in .pdf format will be furnished to interested parties at no cost.

END OF SECTION

