

INVITATION TO SUBMIT PROPOSALS
November 10, 2021

Sealed Proposals, from construction professionals, will be received by the **Polk County Schools, Cedartown, Georgia**, Owner, in the Office of the **Polk County Schools**, Board of Education, 612 South College Street, Cedartown, Georgia 30125, until **2:00 PM.** prevailing time on **December 14, 2021** for Construction-Management-At-Risk services for the construction of a **Hvac Modifications, Cherokee, Northside and Westside Elementary Schools.**

There will be a Pre-Proposal Meeting at **11:00 A.M.** on **December 1, 2021**, in the **Polk County Schools**, Board of Education, 612 South College Street, Cedartown, Georgia 30125. Attendance at the pre-proposal meeting is **mandatory**. Parties not attending the pre-proposal meeting will not be eligible to submit proposals for CM services.

Each proposal shall be submitted on the prescribed Form of Proposal. All blank spaces shall be filled in, in ink or typewritten, in both words and figures, and the certification shall be completed and executed when submitted.

At the time and place noted above, the proposals for the project will be received by the Board of Education. No extension of the proposal period will be made.

Request for Qualifications may be obtained by contacting Mrs. Teresa Moore at James W. Buckley & Associates by phone at (478) 237-6467 or E-Mail: tam@jwbuckley.com. Electronic documents in .pdf format will be furnished to interested parties at no cost.

Scope of Work: The scope of the project consists of improvements to the existing **Hvac Modifications, Cherokee, Northside and Westside Elementary Schools** includes, but is not limited to:

1. Demolition of existing systems
2. Replacement of existing Hvac systems with new. Systems include wall mounted units and VRF type units.
3. Building modifications required to accommodate new Hvac Systems
4. Electrical Modifications

Contract, if awarded, will be based on 'Selection Criteria' defined in the 'Request for Qualifications'. No statement of qualifications may be withdrawn for a period of sixty (60) days after time and date of opening.

The owner reserves the right to reject any or all bids and to waive technicalities and informalities.